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Dear Pet Parent,

When you leave your pets in the care of Golden Days Pet Services, you can travel with peace of mind knowing that your cherished companions are receiving exceptional care and love from a highly qualified pet care professional. To make sure your pet care professional has all the necessities to take the VERY BEST care of your pet, we've created this handy check list as a guide.

Just check off the items on this list before you leave home and then, relax and enjoy your trip, knowing your cherished companions are golden!

- Please be sure that we have the **correct entry information**, i.e. 2 sets of keys, lockbox code and location, garage code, and/or hide-a-key information. Please be sure to check the key to make sure that it works properly. It's also a good idea to give a back-up key to a neighbor or friend that lives close by in case of an emergency. You'll also want to let your neighbors know that you have Golden Days Pet Services coming while you're away.
- Even though you've signed a Vet Release, it's a good idea to notify your veterinarian in writing that a pet sitter will be caring for your pet and authorize the vet to extend medical care during your absence if it becomes necessary.
- If you have not already done so, please provide written verification that your pet is up-to-date on their shots. Have your pet wear current identification and vaccination tags on their collar.
- Keep all supplies in one general and visible area. This includes food, treats, utensils, food and water bowls, medications, leash, can opener, toys, paper towels, cleaning supplies, garbage bags, litter and scoop, broom and dustpan and/or vacuum cleaner, towels (for rainy walks), newspapers or potty pads (if still potty training) and watering can for plants if you've request plant service.
- Tell your pet care professional if bathrooms or any other areas are off limits to your pet and/or to your pet care professional. Secure access to these areas before leaving home.
- If your pet is prone to chew, please leave "chew toys" and take proper precautions to guard your personal items and home furnishings while you are away.

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- ☑ For the comfort of your pet, adjust your thermostat before leaving on your trip and advise your pet care professional of the temperature range it should be kept. A closed-up home can get uncomfortably warm in a short time.
 - ☑ Please be sure that we have **up-to-date security system information** and very clear instructions on how the system is armed and disarmed. In the event that your pet care professional accidentally trips your alarm, please be sure that we have the **correct password** for when the security company calls.
 - ☑ Make sure your pet care professional is aware of anyone who may be on your premises or entering your home during the pet-sitting assignment.
 - ☑ Use timers on interior lights and program them to turn on at dusk and off at bedtime. Use motion sensors on exterior lights. If evening visits are scheduled to your home, your pet care professional will really appreciate this added safety precaution!
 - ☑ Make sure doors and windows are securely locked before leaving. This should include garage doors, sliding glass doors and basement doors and windows. If outside doors have panes of glass near a push-button lock, consider installing a dead bolt lock as well.
 - ☑ Prior to your departure please make sure the kitchen is clean and that no dishes are left in the sink.
 - ☑ Please make sure to dispose of any accumulated pet waste prior to your departure. We will dispose of pet waste during the time we are with your pet but we are not responsible for disposal of pet waste accumulated prior to the start of service, unless otherwise agreed to as part our service contract.
 - ☑ If applicable, advise gate security that a pet sitter will be visiting your home and authorize entry.
 - ☑ Make sure any fences are secure and gates are locked.
 - ☑ Please let us know if you would like your pet care professional to leave **a radio playing softly or if they should leave the TV on** when they leave the home. Some pets find this soothing in their owner's absence.

Happy tails,

Michael O'Neil
Pack Leader
Golden Days Pet Services

